Miva Merchant 📿

DIVINO READYTHEME CUSTOMIZATION

Updated March 2016

MIV3

Installing the DiVino ReadyTheme

These instructions are for installing the Divino ReadyTheme to a brand new store. If you have an existing store, please contact support.

- 1. Once you download the DiVino ReadyTheme from the Miva App Store you'll want to install it into your store. Go to your downloads file, open the readytheme folder, and select the .pkg file, then select "Choose.
- 2. Go to your Miva 9 Admin, click on Menu, scroll down and select "User Interface."



3. Select Frameworks, click on the upload button, select "Upload-Overwrite."

E Menu O History	Bookmarks			V9 -	Q Search	Mix
Home $>$ User Interface $>$	Frameworks 🗧 User Interfa	ice > Frameworks				
User Interfac	e					
Pages Items	Image Types	Frameworks	Settings Error Messages	Style Resources	Mini-Basket	•
					Advanced Search	Search Frameworks
*					Apply Framework	
+Code	Title	Description	Preview Image	Provider	Cre Upload - Overwrite	.ast Applied
					Upload - Skip	

- 4. Go to your downloads file, open the readytheme folder, and select the .pkg file, click the "Open" button, then select "Choose."
- 5. Click on your ReadyTheme, Click "Apply Framework."

Eavorites	From 1 MB to 100 MB	Date Modified	Kind
iCloud Drive	💝 divino-readytheme.pkg	Today	Installer package
Downloads Desktop	Under 100 bytes		
Documents			
Movies			
🎵 Music			
🗊 phg			
Logins			
Creative Cloud Files			
Devices			
Jennifer's MacBook Pro			

User Interface								
Pages Items Image	Types Frameworks	Settings	SEO 🔲 🚥			ଚା	Reset	co More
			Searc	h Framewor	ks		۹	O
× csv 🛍			Apply Framework	Ŷ		\$5	15	
Active +Code	Title	Description	Preview Ima	ige	Provi	der		Created
No divino-readytheme	DiVino ReadyTheme	DiVino ReadyTh	eme		DiVino	o ReadyTh	neme	2-29-2010

6. Click the two boxes, "Overwrite Images" and "Overwrite CSS Files," then click "Apply."

Apply Framework:	divino-readyther	ne		
Framework Details			Apply Cancel	🚥 More
Details				^
	Code:	divino-readytheme		
Siptember	Title:	DiVino ReadyTheme		
	Description:	DiVino ReadyTheme		
	Author:	DiVino ReadyTheme		
free with the design of the set o	Created:	2/29/2016, 10:28:56 AM		
	Minimum Miva Merchant Version:	9.0005		
	Minimum MivaScript Version:	5.23		
		Overwrite External Files		
		Overwrite Style Resources		

7. A secondary warning page will come up, go ahead and hit "Apply" one more time.



Warning: This process will overwrite your Page Templates, Components and all associated data as described in the Framework.

Install XML file for Product Custom Fields

The DiVino Theme, in addition to the pkg file, also has an excel file that needs to be uploaded and installed. This excel file will allow you to:

- Add custom fields (or product flags) to your products such as "Free Shipping," "New," or "On Sale" or "Hot."
- Add custom field at checkout called "Order Instructions."
- Collect your customers IP Address.
- List what browser your customer was using when shopping.

Here's how to install this file:

Click on "Menu," then "Data Management." Click "Import/Export" and select "Import Data and Settings in XML Provisioning Format."

Data Management



Upload "Custom-fields.xml" from your downloads file.



Import File: Choose File No file chosen Browse or Drag a File Here To Upload and Begin Importing Data Import: Import Data and Settings in XML Provisioning Format Module: XML Provisioning Import Line Number: 17 Last Tag Processed: Module Select a File to Begin Importing Data Date/Time Line # Log Message Import of divino-custom-fields.xml started 12-9-2015 15:13:56 12-9-2015 15:13:57 Import of divino-custom-fields.xml complete

To Access New Custom Fields

PRODUCT FLAGS

Close

- 1. Go to Menu and click on "Catalog"
- 2. Choose a product and click on the icon with the arrow to edit
- 3. Click on "Custom Fields" (if you don't see Custom Fields, click on the "..." at the very right of the menu and the rest of the menu will appear.)
- 4. Click on the "Product Flag" drop down menu, and choose which verbiage you want.
- 5. Click Update

Edit Product: Pinot Noir



ORDER INSTRUCTIONS

At checkout, the order instructions will appear for your customer like this:

)
		CONTINUE TO	DAVMENT

Under "Order Processing" you can click on any order, then click on the "edit" or pencil icon, and click on "Custom Fields."

- Here you'll see the Order Instructions that your customer added when they placed their order.
- Your Customers IP Address
- The Browser they shopped from

Custom Fie	elds	
Order: Instructions:	Please have order left at the front door.	
Order: IP Address:	184.169.137.212	
Order: User Agent:	Mozilla/5.0 (compatible; MSIE 10.0; Windows NT 6.2; WOW64; Tr	
	Cancel Sav	/e

Customizable Areas in the DiVino ReadyTheme



Accessing the DiVino ReadyTheme

- 1. Click on the Menu
- 2. Scroll down and click on "ReadyTheme"

Menu O History	Bookmarks
A Home	ings
Catalog	
Customers	
Marketing	s Banners Content Sections Product Listings Navigation Sets
📴 Marketplaces 🕨 🕨	
ReadyTheme	

<u>Update Header Logo</u>

UNDER SETTINGS TAB

Settings Images Banners

Look & Feel			
Logo Type:	Image 🗢		
	Logo Image: graphics/00000001/img_logo_main.png	Select Logo	Clear Logo

Content Sections

m

- 1. Click on "Menu" and scroll down to "ReadyTheme"
- 2. Click on "Settings"
- 3. Click on "Select Logo" a window will pop up. Click "Add" and then "Upload Image"
- 4. Navigate to where your new logo is, select it and click "Open"
- 5. Click the "Select" button

Replace Top Logo with Text

UNDER SETTINGS TAB

If you don't have a logo, you can use plain text in it's place.

- 1. Next to "Logo type" click on Image Drop Down Menu
- 2. Select: Text"
- 3. Enter "Store Name" and "Store Tagline"
- 4. Click "Update" in top right corner.

≡ Menu 🔘	History Bookmarks	Beta 3 Demo Store * Q Search	Miva Merchant 🔈
Home > ReadyT	Theme > Settings		
ReadyTh	neme		
Settings	Images Banners Content Sections Proc	t Listings Navigation Sets	✓ Update
Look & Fee	- 		٨
Logo Type:	Image / Text		
	Store Name/Domain: Guitar Center		
	Store Tagline/Phone: Your Online Music Store		

Update Navigation Bar Visible UNDER NAVIGATION SETS TAB

≡ Shop By Category	About Us Gift Certificates Tasti	ings Parties & Weddings Our Stores Specials	
ReadyTheme			
Settings Images Banners	Content Sections	Product Listings Navigation Sets	

- 1. Click on the "Navigation Sets" tab
- 2. Click on "Navigation: Main"
- 3. Click on the "Edit Navigation Items" icon (Page icon with arrow in top right corner)

×	csv 🖪 🖍 🛍			+ 0 1E III
	Code	Name	Description	Layout
~	customer-service	Customer Service		Single Column
~	footer_categories	Footer Categories		Single Column
~	navigation_bar	Main Navigation Bar		Horizontal Mega-Menu
~	navigation_bar_visible	Navigation Bar: Visible		Horizontal Drop-Down

4. Here you can "Add Navigation Item," "Add Child Navigation Item," turn a navigation item off, Edit or Delete a Navigation item.

Edit CategoryDelete CategoryCSVIm	Add Navigation It	Search Navigation I em Add Child Navigation Item
Name	Link	Active
Home	Page: Storefront	Turn Category On / Off
About Us	Page: About Us	

Update Hero Image

UNDER IMAGES TAB

(Hero Image should be 1600 x 400 pixels for best results)



- 1. Click on the "Images" tab
- 2. Click on "Storefront: Hero Image"
- 3. Click on the Pencil Tool to edit the image
- 4. Click the "Select Image" button
- 5. Click the "Add" button and then "Upload Image"
- 6. Navigate to your new Hero Image and click "Open"
- 7. Click "Select Image"

ReadyTheme

Settings Images	Banners Content Sec	tions Product Listings	Navigation Sets
X CSV 💉	Ŵ		
Image Code	Name	Link	Active
sfnt_her	o Storefront: Hero Image	Category: Wines	

Update Navigation: All Categories UNDER THE NAVIGATIONS SETS TAB

≡ Shop By Category		Tastings Parties & Weddin	gs Our Stores Specials
	RED	WHITE	ROSE
		Riesling	White Merlot
			White Zinfandel
Our Top Picks >			
	SPARKLING	DESSERT	
Sale ,			

The DiVino ReadyTheme has a very robust menu. The Nav: All Categories is not only a drop down, but it also expands to show multiple sub level categories. We recommend no more than 5 or 6 to keep the site manageable and clean. Here's how to update the menu:

- 1. Click on "Menu" then scroll down to "ReadyTheme"
- 2. Click on the "Navigation Sets" tab
- 3. Click on "Navigation: All Categories" then click on the "Edit Navigation Item" icon

Rea	adyTheme ings Images Banners	Content Sections Product Listing	s Navigation Se	ts 🗘 Reset 🚥 More
×	CGV 13		Search Navigation	Sets Q Q
~	Code		Description	
~	customer-service	Customer Service		Single Column
	footer_categories	Footer Categories		Single Column
~	navigation_bar	Main Navigation Bar		Horizontal Mega-Menu
~	navigation_bar_visible	Navigation Bar: Visible		Horizontal Drop-Down
~	navigation_bar_categories	Navigation Bar: All Categories		Vertical Fly-Out

4. Here you'll see the menu with the navigation items and child navigation items. You can add, delete, turn off or turn on whichever categories you want.

Edit Navigation Item: r	navigation_all-categories	5					
Navigation Items							🔿 Reset
				Search Navigation P	tems	Q	۲
✓			Add Navigation Item	Add Child Navigation Item	\$ \$	15	III
Name	Link	ctive					
Wines	Category: Wines						
Red	Category: RED						_
Shriaz	None						
Pinot Noir	None						

You can display an image in the "Navigation: All Categories" ReadyTheme Navigation Set for any of the 1st-level Navigation Items with a Category link-type (ex. See below: Living, Bedroom, Dining, Office, etc.) The image comes from that category's "Menu Image" (menu_image) custom field.

	About Us Gift Certificates	Tastings Parties & Weddings	Our Stores Specials
Wines Spirits Beer Our Top Picks Accessories Books	RED Shriaz Pinot Noir SPARKLING Barefoot Cupcake Ereixenet Cava	WHITE Chardonnay Riesling Sauvignon-Blanc Sauvignon-Blanc DESSERT Gewurztraminer Moscato Perseco	ROSE Dry Rose White Merlot White Zinfandel
Sale Edit Category: Wines Category Child Categories Cut	om Fields Products SEO	cco 🗸 Update 🗧	くく) Reset ^{CD} More
Category: Description: Category: H2: Category: H2: Category: Menu Image: [graphics/00000001/dry-rose.png]	<u>مُو</u> ريد		

Update Storefront Promo Left, Middle & Right

UNDER THE "IMAGES" TAB

370x200 is the recommended size for the Storefront Promo images. To swap them out:



- 1. Click on "Menu" then scroll down to "ReadyTheme"
- 2. Click on the "Images" tab
- 3. You'll see the three Storefront Promo Images listed. Click on one and then click on the pencil or edit tool.

~		sfnt_pro	Storefront Promo: Left	Category: Wines	
~	A SPATS	sfnt_pro	Storefront Promo: Middle	Category: Spirits	
~		sfnt_pro	Storefront Promo: Right	Category: Beer	

4. A window will pop up, click on the "Select Image" button.



5. A second window will pop up, click the blue "Add" button and then select "Upload Image(s)" - navigate to your image and upload it.



Update Storefront Promo Message

UNDER BANNERS TAB

This is a text banner that runs under the Storefront Promo images. It's a great place to highlight free shipping, specials, or holiday deals!



To update the verbiage on the Promo Message:

- 1. Click on "Menu" and then scroll down to "ReadyTheme"
- 2. Click on the "Banners" tab
- 3. Click on the "Storefront Promo Message" item and then click on the pencil or edit icon.

ReadyTheme			
Settings Images B	anners Content Sections Product Listings	Navigation Sets 📀 Reset 📼 Mo	re
		Search Banners Q	>
X CSV 🖋 🗎		+ Ø 4± II	I
Code Description	Message		
promo-m Pre-Header Pro	mo M Free Shipping on all orders	over \$50 — <a href="" none<="" td=""><td></td>	
storefront Storefront Pron	o Me This Weekend Only!<	<span class="sfnt-banner-dot Page: Shipping</td> <td>g and</td>	g and

4. A window will pop up where you can change out the text to whatever text you want to promote. Click "Save."



Cancel Delete Save

Update Featured Products Category

UNDER PRODUCT LISTINGS TAB



You can choose what products are pulled to display on the Storefront page under Featured Products. Here's how:

- 1. Click "Menu" then scroll down to "ReadyTheme"
- 2. Click on the "Product Listings" tab

ReadyTheme

Settings Images	Banners Content Sections	Product Listings	Navigation Sets	🔿 Reset	🚥 More
			Search Product Listings	Q	۲
X CSV	Đ		+	Q 15	III
Code	Name	Descrip	tion Active		
featured-products	Storefront: Featured Products				

3. Click on the "Featured Products" item and click the pencil, or "edit" tool

Product Links:	Do Not Include Category Code 📀					
Custom Fields:	META Description META Keywords	1	Product Flag			
	Product Footer Product Mander	Select >				
		< Deselect				
	Calculate Predicted Discounts and	d Sale Price				
Product Images:	Main					
	No constraints					
	Resize to fit within bounding box:	234 x 234	nixels			
Default Sort Method:	Bart Selling	101 1 201				
bendunt bort metribu.	Deverse Defent Divelar Orden					
	Reverse Delault Display Order					
Number of Products.	All Products					
	Products in Category Featured-P	Products	LOOK UP			
Products To Display						
Products To Display						
Products To Display Notes: Versions:	01/05/2016 19:07:48 PST			Cle	ar History	

4. Scroll down to "Products to Display" and either choose "All Products" or a specific Category.

Update Homepage Featured Products Message

UNDER CONTENT SECTIONS TAB



You can add your own personal message on the storefront page to the left of the featured products that are displayed. To edit this text:

- 1. Click on "Menu" and scroll down to "ReadyTheme"
- 2. Click on the "Content Sections" tab

ReadyTheme			
Settings Images Banners Conte	ent Sections Product Listings	Navigation Sets	🔿 Reset 🛛 📼 More
		Search Content Sections	Q 0
X CSV 🖍 🛍		+	Q IF III
Code Name	Description	Active	
home_fe Home Page Featured Products Mession	age Message Displayed on homepag	je for feature	

3. Click on "Home Page Featured Products Message," then click the pencil or "edit" icon 4. Update the message to whatever you wish, click "Save"

Code:	ome_featured_products	
	Item Tag: <mvt.item name="readytheme" param="contentsection('home_featured_products')"></mvt.item>	
lame:	Home Page Featured Products Message	
Description:	Message Displayed on homepage for featured Products	
lotes:		

Update Storefront "About Us" UNDER "BANNERS" TAB

There's a small paragraph on the storefront page where you can give a brief mission statement or description about your business. This option can be turned off if you don't want it on your storefront.



If you'd like to use it, here's how to update it with your personalized text:

Settings Images Banners	Content Sections Product Listings	Navigation Sets	🔿 Reset	🚥 More
		Search Content Sections	٩	۲
X CSV 🖋 🛍		+	Q IF	
Code Name	Description	Active		
footer_ab Footer About Us	Just a little introductory blurb ab	out the comp		
about-us About Us Content	ABUS Page Template Content			

- 1. Click on "Menu" and scroll down to "ReadyTheme"
- 2. Click on the "Banners" tab
- 3. Click on the "Storefront: About Us" item, then click on the pencil or "Edit" icon
- 4. Update your message and click "Save"

Code:	storefront-about-us				
	Item Tag: <mvtilem name="readytheme" param="banner('storefront-about-us')"></mvtilem>				
Description	Storefront About Us				
Message:	Call of Lamin-Sign content- cell callsast-nigro motions (Subject National Content) cell callsast-nigro motion (Subject National Content) cell callsast-lamin (Subject National Content) conserver, and transition is a tarihity motionism. We opened our doors in 1968 and - (bp- opharte Associational Content) (Subject National Content) construction (Subject National Content) (Subject National Content) construction (Subject National Content) (Subject National Content) construction (Subject National Content) (Subject National Content) (Content) (Subject National Content) (Subject National Content) (Subject National Content) (S				

Update Newsletter

UNDER CONTENT SECTIONS TAB

The Newsletter is currently just a place holder for you. If you don't already have a mail client that you can direct your clients to, we offer a free module on our app store. It's called "<u>Mail Chimp Newsletter</u> <u>Sign up</u>." If you don't want to use this feature for now, you can turn it off simply by click on the green "Active" button.



Update Footer Categories

UNDER NAVIGATION SETS TAB

To update the Footer Categories Links:

- 1. Click "Navigation Sets"
- 2. Click on "Footer Categories"

CATEGORIES					
Wines					
Spirits					
Beer	Settings Images	Banners Content Sections	Product Listings Navigation Se	ets 🖓 Res	et 🚥 More
Our Top Picks			Search Navigation S	ets	Q 0
Accessories	🗙 csv 🖪			+ 0	1E III
Soda	Code	Name	Description	Layout	
Mixers	customer-service	Customer Service		Single Column	

- 3. Click on the page icon with an arrow on it in the top column
- 4. Click on any item you want to update (Women, Men, etc.)
- 5. Click on the pencil icon to edit it and update to your navigation choices

Navigation Items		
× csv) Î	
 Wines 	Edit Navigation Item	×
Spirits	Name: Wines	014 18
Beer	Link Target: Self	
Our Tes Dista		

- 6. Under "Link" choose where you would like the navigation to go to
- 7. Continue until all navigation is updated, click "Save"

Update Customer Service Links UNDER CONTENT SECTIONS TAB

Same process and location as the Footer Categories

Update Footer Logo UNDER IMAGES TAB

In the DiVino Theme the logo shows up in two places on the Storefront page; Up at the top, and down on the bottom right. If you'd rather it not show up at the bottom right you an click the "Active" toggle button to turn it off. If you want to have your logo showing here's how:

Settings Images B	anners Content Sect	ions Product Listings	Navigation Se	ts	🔿 Reset	🚥 More
				Search Images	Q	۲
🗙 csv 🖋 🏛				+	Q 15	III
Image Code	Name	Link	Active			
footer-logo	Footer Logo	Page: Storefront				

1. Click on the "Images" tab

2. Click on the "Footer Logo" item, then click on the pencil or "edit" icon

- 3. Click on "Select Image" and upload your logo
- 4. Click "Save"

Update Social Icons UNDER SETTINGS TAB

- 1. Click on "Settings" tab
- 2. Click "Enable Social Icons"
- Enter your links for whichever platforms you are on (empty fields will not show an icon on your Storefront page)
- 4. Click "Update"

Social Icons		
	Enable Social Icons	
Facebook Link:	http://www.facebook.com/divino	
Twitter Link:	http://www.twitter.com/divino	
Instagram Link:	http://www.instagram.com/divino	
Google+ Link:	http://plus.google.com/divino	
Pinterest Link:	http://www.pinterest.com/divino	
Vimeo Link:	http://www.vimeo.com/divino	
Youtube Link:	http://www.youtube.com/divino	
Flickr Link:	http://www.flickr.com/divino	

Update Payment Methods UNDER IMAGES TAB

In the DiVino Theme you can have an image of the logo/payment methods that you accept.



You can upload your own image if these do not fit your site by going to:

- 1. Click on the "Images" Tab
- 2. Click on "Payment-Methods," click on the pencil or "Edit" icon
- 3. Upload your own images, click "Save"